



**OFFICE ORDER**

Pursuant to the decision of the State Government conveyed by the Director Higher Education, Haryana vide No. 18/438-2016 UNP(2) dated 27.06.2017 with the concurrence of the Finance Department vide No.9217-2FD-II/2017/18740 dated 21.06.2017, the Executive Council vide Resolution No. 17 dated 01.07.2017 has adopted the revised pay scales as well as the ACP Scheme and the respective rules and regulations for the non-teaching employees of the University (who are drawing their pay in the non UGC pay scales) as contained in Haryana Govt. Finance Department notifications No1/20/2016(RP)-5PR(FD) & No1/20/2016 (ACP)-5PR(FD) dated 28.10.2016.

2. Accordingly the employees concerned are required to give their options and under takings (Annexure-III and IV) for switching over to the revised pay scales on the prescribed proforma (enclosed). Options, so exercised must reach the Assistant Registrar (Estt. Non-Teaching), M.D. University, Rohtak within three months from the date of issue of order/notification, failing which it will be presumed that the concerned employee wishes to opt for the revised pay scales w.e.f. 01.01.2016. The employees whose pay scales have been revised and are on long leave (beyond three months period) may opt for the revised pay scales within one month of their resuming duties.

3. The options once exercised will be final and shall not be allowed to be changed at any stage under any circumstances.

**REGISTRAR**

**Endst. No. EN-4/M-134(XX)/2017/ 805/-8171**

**Dated: 10.07.2017**

Copy of the above, alongwith the option proforma, is forwarded to the following for information and necessary action. Further they are requested to get it noted from all concerned employees against their full signatures for their necessary action and to forward their options and undertakings to this office within prescribed time:-

1. All the Heads of Departments/Branch Officers, Maharshi Dayanand University, Rohtak.
2. Directors, University Institute of Law and Management Studies, Gurugram.
3. Deputy Registrar (Estt. Teaching), Maharshi Dayanand University, Rohtak.
4. Principal, University, Campus School, Rohtak.
5. Joint Director (Audit), Maharshi Dayanand University, Rohtak.
6. O.S.D. to the Vice-Chancellor/Registrar, Maharshi Dayanand University, Rohtak.
7. P.A. to Controller of Examination, Maharshi Dayanand University, Rohtak.
8. President, NTEA, Maharshi Dayanand University, Rohtak.
9. All the concerned dealing hands (Estt. N.T.) Maharshi Dayanand University, Rohtak.

**D.A.: As above**

  
**Superintendent (Estt. NT)  
for REGISTRAR**

**MAHARSHI DAYANAND UNIVERSITY ROHTAK**

Copy of extract of Reso. No. 17 of the Executive Council's meeting  
held on 01/07/2017

**17. Implementation of 7<sup>th</sup> Pay Commission for non-teaching employees in the University**

Considered to adopt Memo No. 18/438-2016 UNP(2) dated 27.06.2017 received from the Director Higher Education, Haryana, Panchkula (**Annexure A/16 pages 72-87, already circulated**) for implementation of 7<sup>th</sup> Pay Commission for non-teaching employees in University and to empower the Vice-Chancellor to approve/adopt any subsequent amendment/modification made by the State Govt. from time to time, which will be reported to the Executive Council in its next meeting.

**RESOLVED THAT THE PROPOSAL AS ABOVE BE APPROVED.**

**RESOLVED FURTHER THAT THE VICE-CHANCELLOR BE AUTHORISED TO APPROVE/ADOPT ANY SUBSEQUENT AMENDMENT(S)/ MODIFICATION(S) MADE BY THE STATE GOVERNMENT FROM TIME TO TIME IN THIS REGARD, WHICH MAY BE SUBSEQUENTLY REPORTED TO THE EXECUTIVE COUNCIL IN ITS IMMEDIATE NEXT MEETING.**

**[ACTION BY A.R.(ESTT.-NT)]**

# Maharshi Dayanand University, Rohtak

## Form of Option

\* (i) I, \_\_\_\_\_ hereby elect the revised pay structure with effect from 1st January, 2016.

\* (ii) I, \_\_\_\_\_ hereby elect to continue on the existing pay structure of pay of my substantive/ officiating post mentioned below until:

\* The date of my next increment;

I vacate or cease to draw pay in the existing pay structure;

the date of my promotion to \_\_\_\_\_

Present pay structure \_\_\_\_\_

Date: \_\_\_\_\_ Signature \_\_\_\_\_

Station: \_\_\_\_\_ Name \_\_\_\_\_

Designation \_\_\_\_\_

Office in which employed \_\_\_\_\_

\* To be scored out, if not applicable.

**Annexure-III**  
**UNDERTAKING**

I hereby undertake that in the event of my pay having been fixed in a manner contrary to the provisions contained in Haryana Civil Services (Revised Pay) Rules, 2016 or Haryana Civil Services (Assured Career Progression) Rules, 2016, as detected subsequently, any excess payment so made shall be refunded by me to the Government either by adjustment against future payments due to me or otherwise.

Date : \_\_\_\_\_ Signature \_\_\_\_\_  
Place : \_\_\_\_\_ Name \_\_\_\_\_  
Designation \_\_\_\_\_

**Annexure-IV**  
**UNDERTAKING**

I hereby undertake that as a result of any rectification or adjustment in the pay scale granted to me on the strength of any interim order by any Court of Law or on the basis of any interim order by any Court of Law, any excess amount which may be found to have been made as a result of relevant appropriate decision taken by the Government on the final decision of the Court of Law, will be refunded by me to the Government either by adjustment against future payments due to me or otherwise. I further undertake to abide by such relevant appropriate decision of the Government taken on the final decision of such Court of Law as the case may be.

Date: \_\_\_\_\_ Signature \_\_\_\_\_  
Place: \_\_\_\_\_ Name: \_\_\_\_\_  
Designation: \_\_\_\_\_